

A photograph of two men sitting at a desk in a classroom. The man in the foreground is a white man with a beard and glasses, wearing a green sweater over a grey shirt, smiling with his hand near his chin. The man in the background is a man of color with a beard and glasses, wearing a black hoodie, also smiling. The background is slightly blurred, showing other classroom furniture.

# **Your Bridge to Success.**

**School of Access & Continuing  
Education | Prince George**

**2024 Course Calendar**

The CNC logo consists of a red square containing a white horizontal line above the letters "CNC" in white.

**CNC**



# Business & Management

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# Applied Business Technology

## Certificate

Online - Full Time or Part Time

Intake: September

see [cnc.bc.ca/abt](http://cnc.bc.ca/abt) for details



The Applied Business Technology Certificate is a fast track toward your new career as an Office Assistant or Office Clerk.

In less than six months, you will be ready to join the workforce in this highly rewarding career path. Working as an Office Assistant or Clerk, you will be managing daily office operations and making sure important activities within an office environment are running smoothly.

## Student Services



### Information Technology Services

Your CNC username and password will grant you access to CNC Connect, Wi-Fi, Lab Computers, email, Microsoft Office, and printing services.



## Career Highlights



**\$40k - 50k**

### Median Salary

Annual provincial median salary in related positions according to [workbc.ca](http://workbc.ca).

**75%**

### Employment Rate

Percent of graduates from this program that have found employment in a related field.

**205**

### Job Openings

Total expected job openings in the Cariboo region in this field by 2032 according to [workbc.ca](http://workbc.ca).

# Bookkeeping

## Certificate

Part Time | Online

Intake: September and January

Eight courses over ten months

see [cnc.bc.ca/bookkeeping](https://cnc.bc.ca/bookkeeping) for details



Bookkeepers perform an essential role in the economy, managing the day-to-day processing and tracking of all pertinent financial information to a business.

This program will provide you with a well-rounded understanding of the complete bookkeeping cycle.

## Student Services



### Health & Wellness Centre

Wellness-related services on campus include:

- Wellness coaching
- Counselling
- Medical appointments with a doctor or nurse practitioner
- Recreation services



## Career Highlights

**\$52,933**

### Median Salary

Annual provincial median salary in related positions according to [workbc.ca](https://workbc.ca).

**79%**

### Employment Rate

Percent of graduates from this program that have found employment in a related field.

**280**

### Job Openings

Total expected job openings in the Cariboo region in this field by 2033 according to [workbc.ca](https://workbc.ca).



# Cybersecurity Fundamentals for Employees

## Course - 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This course is designed to empower you with the tools you need to safeguard against cyberattacks and mitigate their impact. This workshop will cover essential topics such as:

- Understanding the scope and cost of cyberattacks on businesses
- Identifying common methods used in cyberattacks
- Recognizing the risk of human error in contributing to successful cyberattacks
- Cultivating a cybersecurity-focused company culture
- Developing a personal cybersecurity plan

By the end of the workshop, you will have the knowledge and confidence to protect yourself and your organization from cyber threats effectively.

## Student Services

### Financial Aid & Awards

Education should be accessible for everyone, and you shouldn't have to worry about finances while you study.

We offer consultation on student loan issues and can assist with your applications for financial assistance.

For more information:  
[cnc.bc.ca/financial-aid](https://cnc.bc.ca/financial-aid).



# Joint Occupational Health and Safety Committee

## Course - 8 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This introductory course is designed for new Occupational Health and Safety Committee members or those members seeking a refresher. You will examine the occupational health and safety committee, its role, selection of members, activities, conduct of meetings, writing recommendations, planning educational leave, and reaching committee objectives. This course meets the new (provincial) mandatory minimum training requirements for new joint committee members.

## Management Skills for Supervisors

### 3 Courses - 26 hours each

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Unlock your potential as a leader. This course will empower you to effectively guide teams through complex challenges and make informed, collaborative decisions.

Take all three courses in sequence, or select the one which best suits your needs:

- 1. Interpersonal Communication & Conflict Resolution**  
If you want to better handle difficult conversations and achieve positive outcomes, you will appreciate this practical course. By the end of this course, you will be a more confident communicator through the development of skills in listening, assertiveness, questioning, paraphrasing, and providing feedback.
- 2. Group Decision Making and Problem-Solving Skills**  
Want a great team? Start by hiring the right people! This course will give you the tools you need to differentiate between an average applicant and an exceptional one.
- 3. Self-Management and Leadership Skill Development**  
Effective leaders have a vision and can lead their teams through change and uncertainty. Learn how to manage stress, remain optimistic in challenging times, effectively manage your time, and leverage your strengths.

## Career Highlights

**\$64,654**

### Median Salary

Annual provincial median salary in management positions according to [workbc.ca](https://workbc.ca).

**1,010**

### Job Openings

Total expected job openings in this field by 2032 according to [workbc.ca](https://workbc.ca).



A man with dark hair and a beard, wearing a white vest over a maroon shirt, is looking at a row of books on a shelf in a library. In the background, another person is visible, and bookshelves filled with books are visible.

# Managing Difficult Conversations

## Course – 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

In both our personal and professional lives, difficult conversations are inevitable. Whether you're navigating challenging discussions in person or virtually, mastering the art of communication is essential for achieving positive outcomes.

Key topics covered include:

- Defining frame of reference to understand differing perspectives
- Establishing positive intent and desired outcomes for productive dialogue
- Employing effective communication skills to foster understanding and collaboration
- Crafting a script to prepare for challenging conversations
- Accessing additional resources and support as needed
- Maintaining a safe and respectful environment throughout the conversation

## Student Services



### ↔ Recreation Services

Our Facilities:

- Weight room
- Gymnasium
- Equipment rentals
- Fitness classes



# Microsoft 365 Boot Camps

## **EXCEL** - 3 Courses - 7 hours each

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Get up and running in Microsoft Excel. Start with the basics, or, if you're feeling confident, advance to the next levels to really improve your skills.

Whether you're new and learning how to create spreadsheets, need to perform advanced formulas and tables, or create professional-grade documents, we have a course that will meet you where you're at, and progress you to the next level.

1. Basic Skills
2. Next Level
3. Making Data Presentable

## **POWERPOINT** - Course - 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

PowerPoint is more than just slides – it's your key to delivering impactful presentations with ease. Whether you're a novice or looking to brush up on your skills, this course is designed to equip you with the essential tools and techniques to become a PowerPoint pro in no time.

## **VISIO** - Course - 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Microsoft Visio is your ultimate tool for transforming complex data into clear, concise diagrams and flowcharts. In this course, you'll discover how Visio streamlines the entire design process, allowing you to create professional-looking visuals with ease.

## **WORD** - Course - 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Are you new to Microsoft Word and eager to become proficient quickly? This course is designed to provide novice computer users with the essential skills to navigate Word's interface, create documents, and utilize its key tools effectively.





# Project Management

## Fundamentals | Level 1 Course - 20 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Non-profit organizations, businesses, and government all use project management for special initiatives, resource development, infrastructure projects, innovation, and more. Project management is the center of successful operations across multiple industries. Understanding the elements of efficient project management is at the heart of this course.

Work with experienced project management professionals to gain skills in communication, critical thinking, detail organization, and data management. This course will introduce and explore the critical concepts you need to vision, plan, implement, control, and close any project.

## Essentials | Level 2 Course - 60 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Expand your knowledge of the project management life cycle using the industry leading Project Management Body of Knowledge (PMBOK) method.

- Discover the Key Performance Indicators (KPIs) of project management.
- How to determine good KPIs, when to deploy them, and how to measure them.
- Learn best practices and proven, results-oriented methods for stakeholder engagement and management.
- Learn to work with multiple projects within a larger portfolio at your company, and learn how your project fits into larger frameworks.
- Engage with the latest project management tools to perform instrumental tasks in meaningful theoretical examples to refine these skills for real-world implementation.

This course is perfect for those who need a more hands-on, in-depth encounter with the complex and engaging world of project management.



## Course - 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Research demonstrates that businesses that prioritize psychological health and safety experience significant cost savings and foster a more supportive work environment. In this course, you will gain the knowledge and skills to promote mental well-being and create psychologically safe workplaces.

## The ABCs of Digital Marketing

## Course - 45 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Get hands-on training in essential skills including search engine optimization, search engine marketing, social media marketing, email marketing, content marketing, and analytics. You will learn practical techniques through real-life projects. By the end of this course, you'll possess a comprehensive understanding of the digital marketing landscape and the necessary tools to succeed in today's competitive market.

**Essentials to Digital Marketing, Website Design, and Data Analysis** - Unlock the power of data analysis and digital marketing strategies with this comprehensive course. Master Excel's filtering and table functionalities for effective data analysis and gain the skills needed to make data-driven decisions.

**Ace Search Engine and Email Marketing** - Learn email marketing techniques to engage and convert customers and realize the importance of online reputation management to excel in digital marketing and stay ahead of the competition.

**Application of AI and Advanced Digital Marketing Strategies** - Gain hands-on and practical skills through real-world scenarios. Learn to implement the advanced digital marketing strategies learned in the previous modules and take it further by harnessing the power of the application of artificial intelligence tools (AI).



# Unconscious Bias

## Course – 7 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Unconscious bias can influence our decisions and actions without us even realizing it, leading to unfair treatment. In this course, you will gain the knowledge and tools you need to recognize and address unconscious bias in both personal and workplace settings.

By the end of the workshop, you will be equipped to create a more inclusive and equitable environment, fostering diversity and promoting fair treatment for all.

## Student Services



### Information Technology Services

Students may use equipment for presentations and projects.

Services include:

- Equipment loans and rentals (e.g. TVs, projectors, sound/PA systems)
- Photography
- Scanning
- Printing and lamination
- ITS service request submission assistance
- Other equipment and resources





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# Instructional Skills Workshop

## Course - 24 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Learn how to teach adult learners, develop useful learning objectives and lesson plans, elicit learner participation, and evaluate learning. This course focuses on the learning process and encourages reflection and examination of your practice. The Instructional Skills Workshop promotes participatory learning, builds community, and provides a sense of collegiality.

# Navigating Hyflex Instruction

## Course - 15 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Hyflex instruction is a teaching model that allows instructors to teach a single course both face-to-face and online at the same time. This gives students the flexibility to choose how they participate in class. This course is designed to introduce you to hyflex teaching and to help you extend and grow your knowledge. In this course, you will participate in activities and learn practical techniques that can be immediately applied to your instruction.

# Universal Design for Learning: Creating Inclusive Learning Environments

## Course - 15 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

In this course, you will learn about the tools available to help create an inclusive learning environment that is both accessible and effective for all students. The course will introduce you to the three principles of UDL; multiple means of representation, multiple means of action and expression, and multiple means of engagement. You will learn how to apply these principles to your teaching practices, including how to design flexible and accessible curricula, assessments, and instructional materials.



# Health Care

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# Dental Office Receptionist

## Course - 60 hours

Intake: January

Ten weeks

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

Do you want a rewarding and challenging career? Do you like working in a team environment? Dental Office Reception could be a great job for you!

In this course, you will learn dental terminology and anatomy, telephone and customer etiquette, tooth identification and numbering, dental records management, dental insurance and billing procedures, appointment scheduling, and how to work with current dental fee guides.

## Career Highlights

**\$65,863**

### Average Base Salary

Based on 4.7k salaries reported across Canada, according to [indeed.ca](https://indeed.ca).

**“The connections the teachers provided and the resources they gave us were amazing. CNC has a great reputation in the dental community and many dentists opt to hire CNC grads first.”**

**Alexandria Yardley**

CNC Graduate & Proprietor of Peace Country Mobile  
Dental Hygiene





# Indigenous Cultural Competency in Health Care

## Course - 45 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details



This course provides a foundation in cultural competency. Challenge your personal and cultural biases while learning about decolonized and alternative ways of knowing and engaging in healthcare.

The course prioritizes cultural knowledge from Indigenous communities that CNC serves, while providing groundwork for you to practice with more sensitivity, cultural humility, and respect for all cultures.

This course could be right for you, if you are:

- Thinking of working in health care
- Already working in health care
- Wanting to build skills and capacity for cultural humility
- Want to know more about culture awareness, cultural sensitivity, and cultural safety

## Student Services



### Aboriginal Resource Centre

The Aboriginal Resource Centre (ARC) provides information and support before and after you become a CNC student that will help you achieve your educational goals.





# Medical Billing

## Course - 60 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This course is for those currently working as a Medical Office Assistant. Individuals not currently working as a Medical Office Assistant but with previous experience may qualify.

During this course, you will gain a general introduction to billing in a fully computerized general practitioner's office. Topics covered include optimizing billing opportunities for all visits including medical procedures, emergency visits, facility visits, maternity, delivery, chronic diseases, mental health, and palliative care.

**Note:** This course is not transferable toward the Medical Office Assistant Associate Certificate.

## Student Services

### Testing and Tutoring Services

The Academic Success Centre (located in the Learning Commons) is open year round to provide students with tutoring services, as well as, testing services for students that wish to write exams from other institutions.

Scan the QR code to learn more:



# Medical Device Reprocessing Technician

## Associate Certificate

Full Time

Intake: January

Three courses over six months

see [cnc.bc.ca/device-reprocessing](https://cnc.bc.ca/device-reprocessing) for details



Have you ever wondered who cleans and prepares the instruments when you go for a medical exam? Medical Device Reprocessing Technicians are responsible for the safe processing of medical devices.

In this program, you will learn about medical terminology and medical device theory. You will also participate in a practicum in a Medical Device Reprocessing (MDR) Department. Upon graduation, you will have acquired the knowledge and ability to safely operate a variety of equipment. The College of New Caledonia is a CSA recognized training provider of the Medical Device Reprocessing Technician program.

## Career Highlights



**\$53,838**

### Average Base Salary

Average annual base salary in related positions according to [indeed.ca](https://indeed.ca).

**90%**

### Employment Rate

Percentage of employed technicians in related positions according to [indeed.ca](https://indeed.ca).

# Medical Office Assistant

## Associate Certificate

Part Time

Intake: January

Five courses over six months

see [cnc.bc.ca/moa](https://cnc.bc.ca/moa) for details



The Medical Office Assistant (MOA) plays a vital role in a medical office team. MOAs perform administrative and clinical tasks to ensure offices and clinics of physicians, chiropractors, podiatrists, and other health professionals run smoothly. Duties can vary from office to office depending on location, size, and specialty.

In this class you will learn:

- How to manage a medical office
- Effective verbal and written communication skills
- How to administer general office procedures
- Efficient time management skills
- Software training in Medical Office Information System (MOIS)

## Career Highlights



**\$45K - \$55K**

### Median Salary

Annual provincial median salary in related positions according to [workbc.ca](https://workbc.ca).

**2,000**

### Job Openings

Total expected job openings in this field by 2032 according to [workbc.ca](https://workbc.ca).

# Medical Terminology

## Course - 45 hours

Intake: September

Seven weeks

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This course examines the basic fundamentals of medical terminology in both the written and the spoken forms. You will learn the different medical word parts and word-building skills that will aid in understanding medical terminology and anatomical relations. You will also learn the various terms used to describe or identify diseases, disorders, medical procedures, and abnormalities, as well as the use of appropriate medical abbreviations.

Upon completion of this course, you might find yourself employed in several healthcare environments, including:

- Medical clinics
- Doctor's offices
- Care facilities

## Career Outlook

### Enjoy Variety

This course can lead to a rewarding career in a variety of health care environments.

### Access

Gain fast access to a rewarding career in the healthcare sector.



# Mental Illness and Substance Use

## Course - 15 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This introductory course is designed for those who currently work, or who aspire to work, in any public-facing environment. The course will provide you with a basic understanding of mental illness and substance use. You will be offered the opportunity to gain insight and understanding of the impact of living with mental illness and/or substance use, and you will be given essential tools and resources that will assist you in engaging with people who might be struggling.

**Note:** This course is not transferable toward the Medical Office Assistant Associate Certificate.

## Student Services



### Wellness Coaching and Counselling

Counselling can help students address any of the following concerns:

- Anxiety management
- Depression management
- Grief and loss work
- Transition support
- Addiction recovery
- School and life stressors
- Gender and sexuality considerations
- Relationship difficulties
- Other mental illness concerns





# Nursing Unit Assistant

## Certificate

Part Time

Intake: October

Fourteen courses over thirteen months

see [cnc.bc.ca/nursing-assistant](https://cnc.bc.ca/nursing-assistant) for details



Learn the skills and knowledge necessary to successfully work as a Nursing Unit Assistant (NUA) in a vast array of nursing units and clinical settings. In many situations, NUAs contribute to overall patient care. To support the efficient operation of a nursing unit, they must have a sharp eye for detail and great communication skills.

Through both lecture and a supported practicum placement, you will learn different types of physician's orders, policies, ethical standards, and duties that encompass the NUA role. With focused learning outcomes in technology, customer service, and employment skills, you will be prepared to exceed expectations.

## Career Highlights

**\$47,447**

### Median Salary

Annual provincial median salary in related positions according to [workbc.ca](https://workbc.ca).

**+2.3%**

### Growth Rate

Forecasted average employment growth rate in this field by 2029 according to [workbc.ca](https://workbc.ca).

**18,330**

### Job Openings

Total expected job openings in this field by 2029 according to [workbc.ca](https://workbc.ca).



# Trades & Technologies

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# Advanced Automotive Electrical Tools and Techniques

## Course - 30 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This course prepares Automotive Service Technicians, Heavy Duty Mechanics, and Truck and Transport Mechanics for advanced electronics in today's vehicle systems. Topics include; Ohm's Law, circuit construction, wiring diagrams, circuit testing, equipment use, and electrical troubleshooting.

Upon completion, students will be able to properly use wiring diagrams and modern test equipment to quickly diagnose electrical and electronic systems.

### Course Requirements:

Students must hold an Automotive Service Technician, Heavy Duty Mechanic, Truck and Transport Mechanic Red Seal Endorsement, or STBC Level 1 or higher.

## Student Services



### Safety & Security Services

At CNC, we highly value the safety and security of our students, staff, and campus visitors.

Security and First Aid are available on campus 7 days/ week 24 hours/ day.

Learn about preventative safety measures and resources available to students, staff, and faculty on campus.





# Commercial Vehicle Inspection Endorsement

## Course - 20 hours

see [cnc.bc.ca/ce](https://cnc.bc.ca/ce) for details

This course will train and certify you to inspect commercial vehicles, including:

- Commercial vehicles with a licensed Gross Vehicle Weight (GVW) of 5500kg or less
- Motor vehicles with a licensed GVW of more than 5500kg
- Buses with a licensed GVW of more than 5500kg
- School buses
- Commercial trailers
- Semitrailers

Upon successful completion of the exam, you will receive a Commercial Vehicle Safety and Enforcement Endorsement, which will be attached to your current ticket.

### Course Requirements

You must hold a trades qualification in the heavy duty, automotive or commercial transport industries to receive provincial certification. As of March 31, 2021, 4th year apprentices are no longer eligible to take this course.

## Student Services



### Cafeteria at the Prince George Campus

The CNC cafeteria is here to help keep students hydrated and nourished while on campus during the day. We offer a wide variety of made to order food from the grill, fresh baked goods, soups, salads, and much more.





# Upgrading & Access

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# Academic Upgrading

## Adult Basic Education

Full Time | Part Time

Intake: September and January

see [cnc.bc.ca/acdu](https://cnc.bc.ca/acdu) for details



You can use Academic Upgrading courses to help meet prerequisites for other college courses and programs, or to obtain a BC Adult Graduation Diploma (formerly known as an Adult Dogwood).

CNC offers Academic Upgrading courses in a variety of subjects, including:

- Biology
- Chemistry
- College and University Experience
- Computer Studies
- English
- Mathematics
- Physics



## Highlights

### Free Program

#### Study tuition-free.

BC Adult Education is tuition-free with the exception of student fees.

There are grants available for the Academic Upgrading program. Find out if you are eligible for the Adult Upgrading Grant.

**“The Academic Upgrading program opened so many doors for me. It helped me to pick my career, introduced me to people who have stayed my friends, and gave me the foundation and boost up I needed. Because of the Academic Upgrading program, I had the foundation to get my Associates of Science Degree, continue my education at UNBC, and now work at CNC as a Biology Lab Technician.”**

Lynn Goodwin  
CNC Graduate





# Access Program

## Upgrading

Full Time | Part Time

Intakes September and January

see [cnc.bc.ca/access](https://cnc.bc.ca/access) for details

Many students want to get into a particular college program, but need some upgrading to meet admission requirements. The Access Program allows you to take select college-level courses while you are completing your upgrading; giving you a jumpstart on your college diploma.

These are just some of the programs that have college courses available:

- Accounting and Finance
- Associate of Arts (various)
- Associate of Science (various)
- Business Management
- Civil Engineering Technology
- Criminology
- Dental Programs
- Early Childhood Care and Learning
- Fine Arts
- Medical Laboratory Technology
- Natural Resources and Forestry Technology
- Practical Nurse
- Social Service Worker
- Web and Graphic Design

### Contact Us

Connect with a future student advisor who can help you assess your upgrading needs.

[cnc.bc.ca/future-students](https://cnc.bc.ca/future-students)

### 1 in 4 students

who apply for scholarships and bursaries receive them.

**CNC**  
ADVANTAGE

**Learn More**  
about Financial  
Aid and Awards





# English Language Program

Full Time | Part Time

Intake: September and January

see [cnc.bc.ca/enla](https://cnc.bc.ca/enla) for details

Our English Language Program (ENLA) helps students improve their reading, writing, listening, and speaking English skills.

It has four levels, and each level has three courses. Learning a new language takes a different amount of time for everyone. It is possible for a person to take two years to complete all the courses, at all the levels, but some students can skip the first or second level because of strong English skills.

The ENLA program is run by teachers with many years of English language teaching experience.

ENLA students come from all over the world. Some just come to Canada to study, but others come to live.



## Highlights

### Free Program

#### Tuition is free for domestic students

A domestic student is classified as a Canadian Citizen or a Permanent Resident of Canada.

### Discover

#### Discover your passion

Start building your career with an English Language foundation.

**“The English Language program is really great. Students come from many different countries. The program helps us get to know each other, while also adjusting well to the local community and our classes.”**

Nick Yang

English Language Graduate



# Job Education Training

## No Credential

Full Time

Intake: September

Five-courses over two semesters

see [cnc.bc.ca/jet](https://cnc.bc.ca/jet) for details

Do you want to get ready for the world of work? Have you had some challenges along the way? This program is AWESOME for you! In this program you will explore your skills and learn new ones. You will become more confident for work, and by the end of the year you will have a great resume. JET teachers at CNC are warm and friendly. You will also enjoy getting to know your classmates.

You will learn about:

- Career planning
- Essential skill building
- Personal learning strategies
- Health and wellness
- Communication
- Workplace literacy & numeracy
- Resume and cover letters
- Interview preparation
- On-the-job experience

This program is designed for those who face barriers to employment and/or who have diagnosed or undiagnosed disabilities.

## Student Services



### Student Career Services

CNC is pleased to provide tools and resources to assist students in finding career options best suited to their own skills, values, abilities, and interests. This will assist in determining the best educational path to pursue in order to meet those career goals.



# Corporate Training Solutions

## Innovative solutions for your business training needs.

**Does your business or organization have a need for learning and development? CNC is here for you!**

CNC can develop customized and innovative employee training packages. From one-day workshops and quick response training classes, to longer-term personalized education solutions, CNC delivers corporate training where and when you need it.

**Scan the QR code below for a list of options.**



**The process is as simple as...**



**Contact us today for a free consultation!**

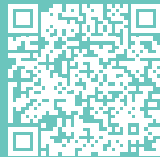
**P 250 561 5846**

**E [continuinged@cnc.bc.ca](mailto:continuinged@cnc.bc.ca)**

# There's a great new beginning waiting for you at CNC.

## Apply Today!

Scan the QR code next to your program of interest, or visit us at [cnc.bc.ca](http://cnc.bc.ca) to access information on program offerings, course schedules, and timetables.



For non-credit programming (courses) continue to [cnc.bc.ca/continuing-education/registration](http://cnc.bc.ca/continuing-education/registration) and complete an Online Request for Registration Form.

## Financial Aid

Education should be accessible for everyone, and you shouldn't have to worry about finances while you study. We offer consultation on student loan issues and can assist with your applications for financial assistance.



Visit [cnc.bc.ca/services/financial-aid](http://cnc.bc.ca/services/financial-aid) for more information.





# Student Services

CNC has many student services to help you succeed at your studies, no matter what the circumstances.



Aboriginal Resource Centre



Recreation Services



Academic Advising



Recruitment



Accessibility Services



Testing and Tutoring  
Services



Financial Aid and Awards



Wellness Coaching



Health and Wellness Centre



Counselling Services

Visit [cnc.bc.ca/services](https://cnc.bc.ca/services) for more details on each service and for direct contact information.

# College of New Caledonia

**CNC**

School of Access  
& Continuing Education

3330-22nd Avenue  
Prince George, BC V2N 1P8

P 250 561 5846  
F 250 561 5816  
E [continuinged@cnc.bc.ca](mailto:continuinged@cnc.bc.ca)



[cnc.bc.ca/ce](http://cnc.bc.ca/ce)