# **Interlibrary Loan Policy**



#### Contact Information

Library / Organisation name:	College of New Caledonia Library
Illume (SHAREit) library code:	BPGC
Canadian Library Symbol (LAC) code:	BPGC
Shipping address:	Interlibrary Loans - College of New Caledonia 3330 22 <sup>nd</sup> Avenue Prince George, BC, V2N 1P8
ILL contact telephone:	250-562-2131 x5296 (TF: 1-800-371-8111 x5296)
ILL contact email:	cnclibrary@cnc.bc.ca

#### **General Information**

Library catalogue URL:	https://cnc.bc.ca/services/library
ILL software:	Illume (SHAREit)
Consortia memberships:	BC ELN, eHLbc

### Loan Information

Returnable loans:	Monographs: 4 week loan, no charge
Renewals:	2 renewals
Non-returnable copies:	PDF journal articles / book chapters sent via email
Media loans:	DVDs
Not for loan:	Non-circulating items (Reference, Archives, full issues of Periodicals) Reserve items

## Charges/Fees

Non-returnable copy charges (outside of Illume):	No charge
Renewals:	No charge
Replacement charges:	Cost of item – minimum \$50.00
Late fees:	No charge, but items are considered lost after three overdue notices have been issued and item has not been returned; replacement charges may follow
Invoice payments:	Contact cnclibrary@cnc.bc.ca