

**Policy Information**

Policy No:	P-2.1
Approved by:	Education Council
Approval Date:	June 11, 2013
Amendment Date:	
Date of Prior Reviews:	

EDUCATION COUNCIL POLICY FRAMEWORK

Policy Statement

The Education Council policies at the College of New Caledonia provide consistent direction and interpretation for decision-making within the organization and regulate individual and organizational actions. These policies must be current, functional, and readily accessible to the college community. Policies are developed, reviewed, amended, implemented, managed, and eliminated in a consistent manner that considers the interests of the institution and affected parties and respects our consultative learning and management culture.

Purpose / Rationale

The purpose of the Policy Framework is to provide a consistent framework for the development and ongoing maintenance of policies that will assist in ensuring compliance with legal and other regulatory requirements, supporting students, managing risk, supporting the College's vision and strategic plan, enhancing operational effectiveness, and setting appropriate standards for the conduct of College affairs.

Scope / Limits

This policy governs the development of all policies relating to the operation of the College under the jurisdiction of Education Council.

Education Council establishes policy as defined in the College and Institute Act on the following:

- a. Examination and evaluation of student performance;
- b. Student withdrawals from courses, programs, and the College;
- c. Setting criteria for academic standards and the grading system;
- d. Setting criteria for awards recognizing academic excellence
- e. Setting policies and procedures for appeals by students on academic matters;
and
- f. Setting curriculum content for courses leading to College credentials.

Education Council also advises the College Board on a variety of educational policies which are defined in the *College and Institute Act*.

Principles/Guidelines

1. Policy development and review is based on priority need for Education Council.
2. Education Council policies should reflect the mission, values, guiding principles and strategic goals of the College of New Caledonia.
3. Appropriate levels of input are considered in the development of policy. Such input may include internal or external communities, and expert and professional advice pertaining directly to the subject matter of a given policy.
4. The official versions of the Education Council policies will be available through the College Policies homepage. Notification of newly approved or amended policy will be communicated regularly.
5. Policy development and maintenance is coordinated through the Education Council Policy Sub-Committee.
6. Policies are reviewed on a regular basis, usually every five years.
7. Procedures for policy are developed to ensure clarity around the actions required to implement a policy and may be modified more frequently than their related policy.

Definitions

Refer to the related Procedure document for definitions relevant to this policy.

Links to Supporting Forms and Website

Policy Homepage http://www.cnc.bc.ca/Visiting/CNC_Policies.htm

Procedures for Education Council Policy Development

Education Council Policy Development and Revision Plan

Education Council Policy Template

Education Council Procedures Template